

# **Required Notice of Opportunity and Procedure to File Complaints with The Commission on Dental Accreditation (CODA)**

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The intent of this message is to inform students, faculty, constituent dental societies, state boards of dentistry and other interested parties that an appropriate, signed complaint (see definition below) may be submitted to the Commission on Dental Accreditation regarding any Commission-accredited dental, allied dental or advanced education program.

## **Definition of Complaint:**

A *complaint* is defined by CODA as one alleging that a Commission-accredited educational program may not be in substantial compliance with Commission standards or required accreditation procedures.

- These issues and concerns may be discussed with the Associate Dean for Academic Affairs at any time.
- The Commission on Dental Accreditation will review complaints that relate to a program's compliance with the accreditation standards. The Commission is interested in the sustained quality and continued improvement of dental and dental-related education programs but does not intervene on behalf of individuals or act as a court of appeal for individuals in matters of admission, appointment, promotion or dismissal of faculty, staff or students.
- A copy of the appropriate accreditation standards and/or the Commission's policy and procedure for submissions of complaints may be obtained by contacting the Commission at 211 East Chicago Avenue, Chicago, Illinois 60611-2678 or by calling 1-800-621-8099, extension 4653.

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***DO NOT REMOVE THIS NOTICE***